

MSFC TO MSFC LEADERSHIP: Temmico Belcher gathers Earth science highlights from Earth science teams and groups and compiles them into the ST11 biweekly highlight. The biweekly highlight is sent to Earth Science Branch leadership, who then choose which highlights will be sent to Dave Burns. Quad charts of science results are also sent to Dave at Monthly Project Reviews, which he then conveys to MSFC management as needed. Additionally, the Chief Scientist will query Earth science teams and groups for science results on a monthly basis.

MSFC TO HQ: There is currently no formal process for submitting results to HQ. Gary Jedlovec will send Earth science highlights to HQ when queried by Program Managers or Jack Kaye. This is on an ad hoc basis. He will also update Mike Freilich verbally on biweekly telecons.

MSFC TO COMMS: Individual scientists at MSFC can go directly to Molly Porter for help with communications products, etc. Molly will then work with Steve Cole at the HQ level to distribute to a broader audience.

HQ/MSR PROCESS: Christine makes a monthly call to FA leads and others at HQ for R&A MSR results. Christine puts these results into Jack's preferred format for "R&A MSR inputs." Christine then works with Jack, Sandra, and Mike (in coordination with relevant HQ FA leads and Program Managers) for final R&A charts for final ESD MSR.

